

OFFICE OF THE CIO

Overview

This is how agency members request access to the **My Esri** training site. This is a multistep process, please be sure to complete all of the steps.

Process

- 1. Submit a SR requesting access for the user(s).
- 2. The OCIO GIS Team will go into **My Esri** and add the users by state issued email address.
- 3. The User will receive an email from My Esri <u>no-reply@esri.com</u> that will look like this:

our a	ccess has been limited between June 🐪 , 2024 and July 2 2024.
Mes	sage from your administrator
lf yo grou	u have questions please let the OCIO GIS Team know, or your agency GIS Support p.
y Esi ith E ense	i is a website where you can manage all aspects of your organization's relationship sri in a single place. As permitted by your admin or distributor, you can download and your software, renew maintenance, submit support cases, and more.
y Esr ith E ense 1.	i is a website where you can manage all aspects of your organization's relationship ri in a single place. As permitted by your admin or distributor, you can download and your software, renew maintenance, submit support cases, and more. To connect to My Esri, you must sign in first.
y Esi ith E ense 1.	i is a website where you can manage all aspects of your organization's relationship sri in a single place. As permitted by your admin or distributor, you can download and your software, renew maintenance, submit support cases, and more. To connect to My Esri, you must sign in first. You can sign in with your public account, or sign in with any supported social media account.
y Esr ith E ense 1.	 is a website where you can manage all aspects of your organization's relationship sri in a single place. As permitted by your admin or distributor, you can download and your software, renew maintenance, submit support cases, and more. To connect to My Esri, you must sign in first. You can sign in with your public account, or sign in with any supported social media account. If you don't have a public account, it's easy to create one. Visit <u>My Esri</u> and click Sign In. From there, click the link to create an ArcGIS public account. Follow the instructions to create the account.
y Esi th E ense 1.	 i is a website where you can manage all aspects of your organization's relationship sri in a single place. As permitted by your admin or distributor, you can download and your software, renew maintenance, submit support cases, and more. To connect to My Esri, you must sign in first. You can sign in with your public account, or sign in with any supported social media account. If you don't have a public account, it's easy to create one. Visit <u>My Esri</u> and click Sign In. From there, click the link to create an ArcGIS public account. Follow the instructions to create the account. Once you have your account, sign in to <u>My Esri</u>.
y Esi ith E ense 1. 2.	 is a website where you can manage all aspects of your organization's relationship sri in a single place. As permitted by your admin or distributor, you can download and your software, renew maintenance, submit support cases, and more. To connect to My Esri, you must sign in first. You can sign in with your public account, or sign in with any supported social media account. If you don't have a public account, it's easy to create one. Visit <u>My Esri</u> and click Sign In. From there, click the link to create an ArcGIS public account. Follow the instructions to create the account. Once you have your account, sign in to <u>My Esri</u>. If you use a shared computer, ensure you are signed in with the account you want to connect.
y Esr th E: ense 1. 2. 3.	 i is a website where you can manage all aspects of your organization's relationship rri in a single place. As permitted by your admin or distributor, you can download and your software, renew maintenance, submit support cases, and more. To connect to My Esri, you must sign in first. You can sign in with your public account, or sign in with any supported social media account. If you don't have a public account, it's easy to create one. Visit <u>My Esri</u> and click Sign In. From there, click the link to create an ArcGIS public account. Follow the instructions to create the account. Once you have your account, sign in to <u>My Esri</u>. If you use a shared computer, ensure you are signed in with the account you want to connect. Click the button below to get connected to My Esri.
ly Esr ith Es ense 1. 2. 3.	 is a website where you can manage all aspects of your organization's relationship or in a single place. As permitted by your admin or distributor, you can download and your software, renew maintenance, submit support cases, and more. To connect to My Esri, you must sign in first. You can sign in with your public account, or sign in with any supported social media account. If you don't have a public account, it's easy to create one. Visit <u>My Esri</u> and click Sign In. From there, click the link to create an ArcGIS public account. Follow the instructions to create the account. Once you have your account, sign in to <u>My Esri</u>. If you use a shared computer, ensure you are signed in with the account you want to connect. Click the button below to get connected to My Esri.

- 4. The user should then follow the steps in the email.
 - a. First, follow the steps to create a public account on my.esri.com
 - i. Click on the 'Sign In' button.



ii. Create an ArcGIS public Account

Sign in	@esri
ArcGIS login	^
🛱 Username	
Password	
C Keep me signed in	
Sign In <u>Forgot username?</u> o	Cancel r <u>Forgot password?</u>
Your ArcGIS organiza	ation's URL \sim
0 0	GO
No account? <u>Create an</u>	ArcGIS public account. Privacy

iii. User should use their @nebraska.gov email account to create the account.

Create an ArcGIS Public Account	() esri
An ArcGIS public account is a free account designed fo personal, non-commercial use. With a public account you can:	r
 Create, store, and manage maps, scenes, layers, a and other geospatial content. Share content with others. 	pps,
 Access content shared by Esri and GIS users arour world. 	nd the
First name	
Lori	
Last name	
Lopez Urdiales	
Email	
lori.lopezurdiales@nebraska.gov	
Confirm email	
lori.lopezurdiales@nebraska.gov	
Review the <u>Esri Master Agreement</u> and <u>Privacy Policy</u> <u>Review the Esri Master Agreement and Privacy Policy in oth</u> <u>languages</u>	er select
I accept and agree to be legally bound by	
✓ Esri ArcGIS Online Privacy Policy	
Next	
() () () () () () () () () () () () () ()

iv. An Activation link will then be sent to your @nebraska.gov email account.

	@ esri
	Л
K	4
An activation link I	nas been sent to
your ei	mail.
	amail to complete

v. Go back to your outlook inbox.

 The User should receive an email from ArcGIS Notifications <u>notifications@arcgis.com</u> that includes a 24-hour link and looks like this:



6. Following the activation link the User will be asked to set up their ArcGIS Public Account. <u>The User will use their @nebraska.gov email account as their</u> username

<u>username.</u>

t up your ArcGIS Public Account	() es
Username	
lori.lopezurdiales@nebraska.gov	~
The username must:	
 Be between 6 and 128 characters in length 	
✓ Not include special characters other than . (dot), _	
(underscore), @ (at sign), and - (hyphen)	1.
 Not include a . (dot), - (hyphen), _ (underscore) or @ sign) as the first or last character of the username 	(at
 Not include spaces 	
Password	
•••••	\checkmark
Password strength: Strong	
The password must:	
✓ Not match the username	
✓ Be at least 8 characters long	
 Contain at least 1 letter(s) (A-Z, a-z) 	
 Contain at least 1 number(s) (0-9) 	
Returne password	
	~
Security question	
What was your high school mascot?	\$
Answer	
Create account	

7. Once the Account is created then they will be logged into my.esri. The User can close the page. The page will look like this:

⊱	→ O to https://my.esri.com/#/my-profile/connect		ම x වි I ≗ :
	Gesti Products v Industries v Support	rt & Services 🗸 Stories 🤟 About 🗸	Q &
P2	My Esri Profile & Settings	Overview Get Connect	ted Account Settings 🔁 Licensing Store Payment Store Purchases 🕐
		Connect to Your Organization	
		Request an Invitation	
		ASK YOUR ADMINISTRATOR	
	To get connected to My Esri, you need an invitation from your My Esri adr	ministrator. This may be your organization's Primary Maintenance Contact. For orga	anizations outside the US, you may need to contact your distributor 🖄.
	If you recently purchased Esri software and	The invitation will contain the instructions you need to get connected. d believe you've reached this page in error, ensure you are signed in with the same	e username you used for your purchase.
		, ,	
	Respond to an Invitation	For Developer Subscribers	For Trial Users
	RECEIVED A TOKEN?	HAVE A DEVELOPER CODE?	VISIT THE TRIAL SITE
	Were you invited to connect to My Exi? If you received an invitation email with a token, connect your account lori.Jopezurdiales@nebraska.gov to your organization by entering it in the box below.	$\label{eq:comingSoon} ComingSoon \\ Exciting product changes that will simplify our Developer offering. Please visit \\ the FAQ [2].$	Esri Trial software and accounts are not managed through My Esri. Please visit Esri's Trial site 🖄 to adjust a site of the later more
		Are you a new Esri Developer Subscriber? If so, enter your Developer subscription code to get started with your account lori.lopezurdiales@nebraske.gov.	By accepting all cookies or browing the site, you agree to the storing of cookies or power defect to same Earl in analyzing value tabenior, imperiods your expensions, and defensing submitted sections and and off our sites. Manage cookies have or at the bottom of any page.
	30000000-3000-3000-30000300000000	3 letters followed by 9 numbers	Accept All Cookies
C	Cancel Connect	Cancel Subscribe	<u>Cookies Settings</u>
-			

8. Go back to the first email received from My Esri <u>no-reply@esri.com</u> and click on the orange 'Connect to My Esri' button.

2.	Once you have your account, sign in to <u>My Esri</u> .
	If you use a shared computer, ensure you are signed in with the account you want to connect.
3.	Click the button below to get connected to My Esri.
	Connect to My Esri
4.	The button contains a single-use token that is used to connect your public account to your organization. You only need to get connected to My Esri once. This token is only valid for six (6) weeks; after that, it will be deleted.

9. A new window will open and will look like this:



10. User can verify what organization they are connected to by selecting the 'Connected Organizations Tab':

										* 8	
() esri	Products ~ Industries ~	Support & Services 🐱	Stories ~ A	About ~				٩ ٦	2		
My Esri Profile & Settings				Overview Get Conner	ted Account Settings	: 🖻 Licensing	Store Payment	Store Pur	rchases	?	{ <u>(</u>
		Pro	file Overvi	iew							
	Manage the information we have a										
				J X				21771			
Profile Information Connected Organizatic	ons										
Quick Search									-		
Customer Number T	Organization Name	Department	Ŧ	Division	Ŧ	Location	T I	abels	Ŧ	Actions	
+ 110428	State of Nebraska	Administrative Services Dep	pt	Information Management Services	Div	Lincoln, NE	AP	Enterprise		16 🔟	
H 4 1 → H Page 1 of1	10 🔻 items per page								1.	1 of 1 items	
H 4 1 > H Page 1 of 1	10 Vitems per page	COMMUNITY	UNDERSTANDING O	SIS COMPANY	SPECIAL PROGRAMS				1.	1 of 1 items	
H 4 1 > H Page 1 of1	10 Rems per page ARCGIS About ArcGIS	COMMUNITY Esri Community	UNDERSTANDING C	ais COMPANY About Exri	SPECIAL PROGRAMS				1.	1 of 1 items	
H 4 1 > H Page 1 of1	10 v Items per page	COMMUNITY Exil Community Arctills Blog	UNDERSTANDING O What is GIS? Location Intelligence	SIS COMPANY About Earl Contact Us	SPECIAL PROGRAMS ArcGIS for Personal Use ArcGIS for Student Use				1-	1 of 1 items	
* * 1 > * Page 1 of1	ARCOIS About ArcOIS About ArcOIS ArcOIS Pro ArcOIS Pro	COMMUNITY Esti Community Arctill Blog Industry Blog User Research and Testing	UNDERSTANDING O What is GIS? Location Intelligence Training ArcUser	25 COMPANY About Earl Contact Us Cateers Open Vision	SPECIAL PROGRAMS Arc0IS for Personal Use Arc0IS for Student Use Conservation Disaster Response				1.	1 of 1 items	
THE SCIENCE OF WHERE	ARCOS About ArtOld Mapping ArtOld Ship ArtOld Ship	COMMUNITY Exir Community ActOS Blog Industry Blog User Research and Technig Exir Toroug Porteaconals Microsog Porteaconals	UNDERSTANDING O What is GIS? Location Intelligence Training ArcUser ArcNews	25 COMPANY About Earl Consets Us Careers Open Vision Records	SPECIAL PROGRAMS Arc015 for Personal Use Arc015 for Student Use Conservation Disaster Response Education	_			1-	1 of 1 items	
A A 1 A A Page 1 of 1 THE SCIENCE OF WHERE C 0 0	ARCOS About AntOS Moping AntOS Pro AntOS Entrophie AntOS Entrophie AntOS Entrophie AntOS Entrophie	COMMUNITY Exir Community AndDS Blog Industry Blog User Beards and Testing Exir Stoug Professionals Insteach	UNDERSTANDING O What is GIS? Location Intelligence Training ArcUser ArcNews ArcNews ArcNews	About Ean About Ean Correct Us Careers Open Vision Farmers Code of Bauless Conduct Enconcerent &	SPECIAL PROGRAMS ArcGIS for Personal Use ArcGIS for Student Use Conservation Disatter Response Education Nonports CroupL 10	_			1.	1 of 1 items	
× • 1 → × Page 1 of1 THE SCIENCE OF WHERE C Q Q Q Q Q Q Q Q Q Q Q	ArCos About Arc08 About Arc08 Arc03 Pac Arc03 Exempts Arc03 Exempts Arc03 Pactom Exeloper APa Arc03 Pactom Exeloper APa	COMMUNETY Ear Community AndOS Blog Industry Blog User Research and Testing Ear Noung Proteinania Network Evens	UNDERSTANDING O What is GIS? Location Intelligence Training ArcUser ArcNews ArcNews Esri Press Esri Video	ais COMMANY About Eni Careers Open Vision Parmers Code d'Esuines Conduct Environmental & Scommability Satement	SPECIAL PROGRAMS Arc08 for Personal Use Arc08 for Student Use Conservation Dualitor Reponse Education Neopolits COVID-19 Recal Equity	_			1.	1 of 1 items	
× • 1 → × Page 1 of 1 THE SCIENCE OF WHERE C C C C C C C C C C C C C C C C C C	ACCOS About ArcOIS Mapping ArcOIS Enterprise ArcOIS Enterprise ArcOIS Enterprise ArcOIS Enterprise ArcOIS Partom Exi Sone ArcOIS Architecture Center	COMMUNITY Exi Community AndDi Bing Induny Bing User Research and Testing Exi Young Professionits Instance Events	UNDERSTANDING O What is GIS? Location Intelligence Training ArcUser ArcUser ArcUses Esci Press Esci Videos	25 COMMARY About Earl Conset Us Cases Open Vision Parrens Code of Bauress Conduct Brurownst & Sustainability Statement	SPECIAL PROGRAMS And/di for Personal Use And/di for Personal Use And/di for December Conservation Disater Reports Education Numports COVID-19 Recial Equity	-			1.	1 of 1 items	
× • 1 → × Page 1 of 1 THE SCIENCE OF WHERE G ◎ □	ARCOS Abour ArcOld Mapping ArcOld Prop ArcOld Prop ArcOld Property ArcOld Property ArcOld Property ArcOld Partorn Enri Bore ArcOld Partorn Enri Bore	COMMUNETY Ear Community And/3 Bing Indury Bing User Research and Tasing Earl Young Portescionals Hearon Events	UNDERSTANDING O What is GIS? Location Intelligence AccUser ArcUser ArcUsech Earl Press Earl Videos	25 COMPANY About Eni Contex Uk Careers Open Vision Farmers Coard Bainess Conduct Bininess Coard Bainess Conduct Bininess Coard Bainess Coard Bainess Coard Bainess	SPECIAL PROGRAMS And/3 for Pesonal Use And/3 for Pesonal Use And/3 for Pesonal Constant Reporte Education Negrots CoVID-19 Receil Equity	_				1 of 1 items	
x x 1 x x Page 1 of 1 THE SCIENCE OF WHERE C ◎ □	10 • Rema per page ACCOS About ArcOS ArcOS Streaphice ArcOS Online Developer Aha Developer Aha ArcOS Architecture Center ArcOS Architecture Center	COMMUNITY Bar Community Actol Bing Indury Bing Unar Research Harlong Bar Toung Professionals Antonion Barros Barros	UNDERSTANDING OF Where is 0457 Location Intelligence Architen Architen Earl Video Earl Video Stemap	25 COMMANY Abox Ent Const Us Careers Open Vision Parens Code of Business Conduct Busines Conduct Business Conduct Business Conduct	SPECIAL PROGRAMS: And/di for Personal Use And/di for Personal Use And/di for Personal Carater Reports Education Numports COVID-11 Recal Equity		rsonal informatio	n		1 of 1 items	

11. To access training go to Support & Services, select 'Training' and then you will be able to search the training catalogue.

As part of the NEGIS Enterprise users in participating agencies have access to any <u>free</u> courses as well as 'Training Seminars' and 'MOOC' type learning opportunities. Anything requiring enrollment will need to be approved by the agencies and coordinated with OCIO to ensure costs are accurately charged.